

Dear Parents,

ADMISSIONS ARE OPEN FOR EVENING SHIFT FROM KG-01 TO GRADE VIII, M.E.S INDIAN SCHOOL (MAIN)

FOR THE ACADEMIC YEAR 2025-26

**Link will be available w.e.f. 07-01-2025**

Students seeking admission for EVENING SHIFT FROM KG-01 TO GRADE VIII shall complete an online registration as per the following steps.

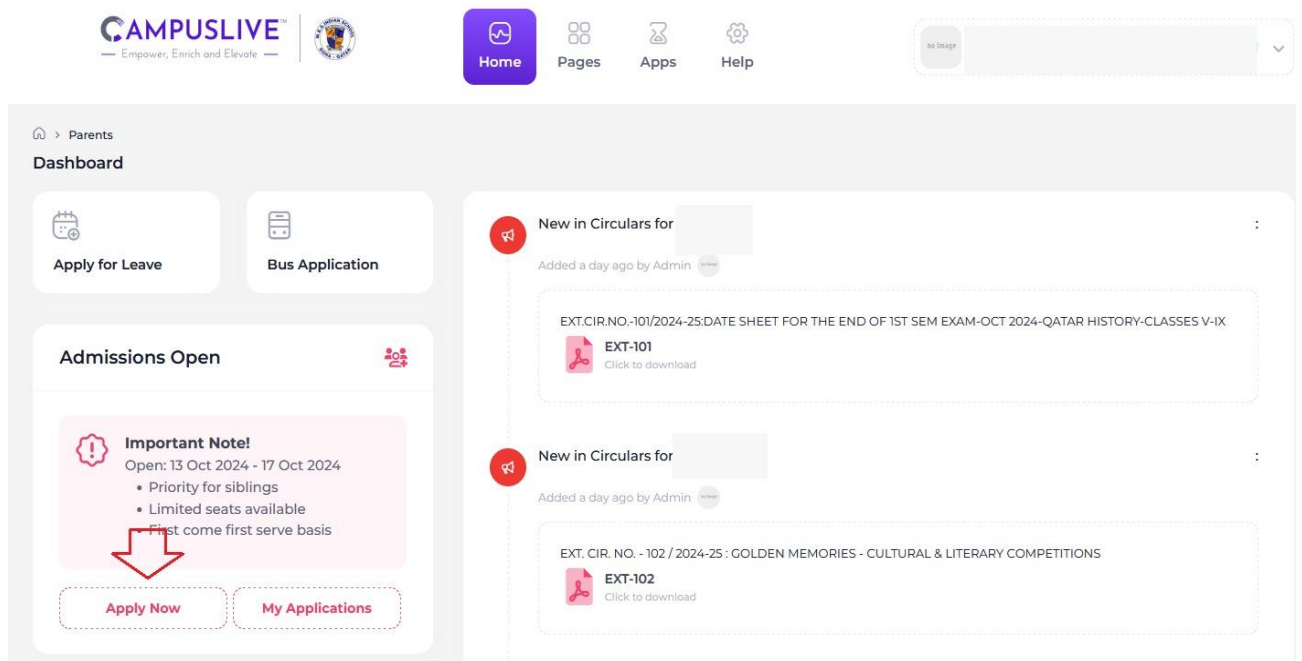
**PLEASE READ ALL INSTRUCTIONS BEFORE APPLYING:**

**\*\*\*Important Note :-If you already registered as a guest user with MES branch, you can log in using the same credentials to apply for the MES Evening Shift. There is no need to sign up again.**

## **1. Existing Parents (Sibling category):**

**Existing Parents of MES INDIAN SCHOOL: Mandatory registration through parents' login only (Parents portal) as per the following. Submission of new application is mandatory for all parents who wish to apply:**

- Login with your existing Parent portal credentials.
- Home Page, click on Apply Now under Admission Open



## **2. New Applicants - Non-sibling applicants (No MES Indian School students currently enrolled)**

**Click on the below link for Sign up (for creating your account)**

a) <https://e8.messchoolportal.org/SignUp.aspx?arg=MQ==>

b) Enter your details, select “M.E.S INDIAN SCHOOL” and click on signup button.

c) Check your E-mail for the login details (**Check in spam folder too**).

**Click on the below link for Login (If already created your account)**

d) Login with your username and password on below link

[“https://e8.messchoolportal.org/Login.aspx”](https://e8.messchoolportal.org/Login.aspx).

- e) Fill in all the details
- f) Attach the required documents (Copies of QID, Passport etc.)
- g) Click on 'Submit Button'. [FINAL STEP]
- h) Keep the application number for future reference.

### **Track your 'applications':**

- *Log in with the same user name and password to **track the application**. The "**Pending**" status indicates that we are in the process of reviewing it.*
- *Online applications that are **incomplete** will be rejected by the system.*
- *Please note that **only one application** should be submitted per student. It will be rejected if more than one application is submitted for the same student.*

### **Note:**

1. Only **online applications** will be accepted.
2. Shortlisted applications will be communicated via email/Phone/SMS. **Walk-in queries for admission shall not be entertained.**
3. **Completed online application is mandatory** to finalize the admission formalities and to pay the fee.
4. **Cousins shall not be treated as "Siblings".**
5. Please **do not apply for other classes** besides the ones mentioned.
6. **Mandatory to fill your Permanent Address field in the online application as Home country address with state.**

### **The following documents (clear scanned copy) must be uploaded in the online application (below 1 MB in PDF format)**

- QID (Student & Parents), Passport (Student & Parents)
- Health Card, Birth Certificate, Immunization Card (Students Only )
- **NOTE: IN CASE OF ANY MISSING DOCUMENT, PLEASE UPLOAD AN UNDERTAKING STATING THE REASON AND THE DATE OF SUBMISSION. IT IS NOT RECOMMENDED TO UPLOAD PHOTOS TAKEN FROM MOBILE.**