



## M.E.S INDIAN SCHOOL, DOHA-QATAR

Ext. Cir. No. 64 /2025-26  
24/08/2025

P.O. Box No. 3453  
Tel: 44572888

### CIRCULAR

### SUB: COMMENCEMENT OF SCHOOL AFTER SUMMER BREAK

Dear Parents,

Greetings from MES Indian School!

**All parents are hereby requested to note the following:**

1. School re-opens on **Sunday, 31<sup>st</sup> August 2025**
2. **School timings:**  
06:45 a.m. to 10:30 a.m. for the classes **KG-I and KG-II.**  
06:45 a.m. to 1:30 p.m. for classes **I to XII.**
3. Canteen will be open from **31<sup>st</sup> August 2025** onwards.

### **ARRIVAL OF STUDENTS USING PRIVATE TRANSPORT:**

**The following gates shall be used for dropping the students:**

- **KG** : Gate no. 10
- **Junior Section** : Gate no. 10 & 11
- **Girls' Section** : Gate no. 6, 9 & 10
- **Boys' Section** : Gate no. 2, 3 & 5

*All gates will be closed at 6.45 a.m. No student will be allowed inside after 6:45 a.m.*

Timely guidelines will be shared on the parents' portal. Parents are advised to check the portal and the website for regular updates. Please email your queries, feedback and suggestions to [info@mesqatar.org](mailto:info@mesqatar.org).

### **School Office timings:**

**Admin. Office:** Sunday to Thursday: 6.45 a.m. to 3.15 p.m.  
Saturday: 8.30 a.m. to 2.00 p.m.

**Account Section Fee counter:** Sunday to Thursday: 6.45 a.m. to 6.30 p.m.  
Saturday: 8.30 a.m. to 2.00 p.m.

*Parents are hereby reminded to pay the Second Term fee of their ward/s latest by 31/08/2025. If already paid, this communication may be ignored.*



  
**HAMEEDA KADAR**  
Principal

**To: All Parents/ Students of Classes KG-I to XII**

**Copy to:** (1) Governing Board (2) Senior Vice Principal (3) V.P. /Head of Boys' Section (4) V.P. / Head of Girls' Section (5) HOS, Junior (6) HOS, KG (7) HAI & QM (8) AHOS, Boys' (9) AHOS, Girls' (10) Manager, Admin & Facilities (11) Accounts Manager (12) Transport Manager (13) Teacher In-charge (14) Safety & Maintenance Engineer (15) Lead System Admin (16) ICT Section (17) Maintenance Supervisor (18) Coordinator, Campus Care & Housekeeping (19) Welfare Dept. (20) Procurement Manager (21) Canteen Supervisor (22) Library (23) Notice Boards.