



M.E.S. INDIAN SCHOOL, DOHA-QATAR

Ext. Cir. 83 /2025-26
15-09-2025

P.O. Box NO. 3453
Tel. No. 44572888

CIRCULAR

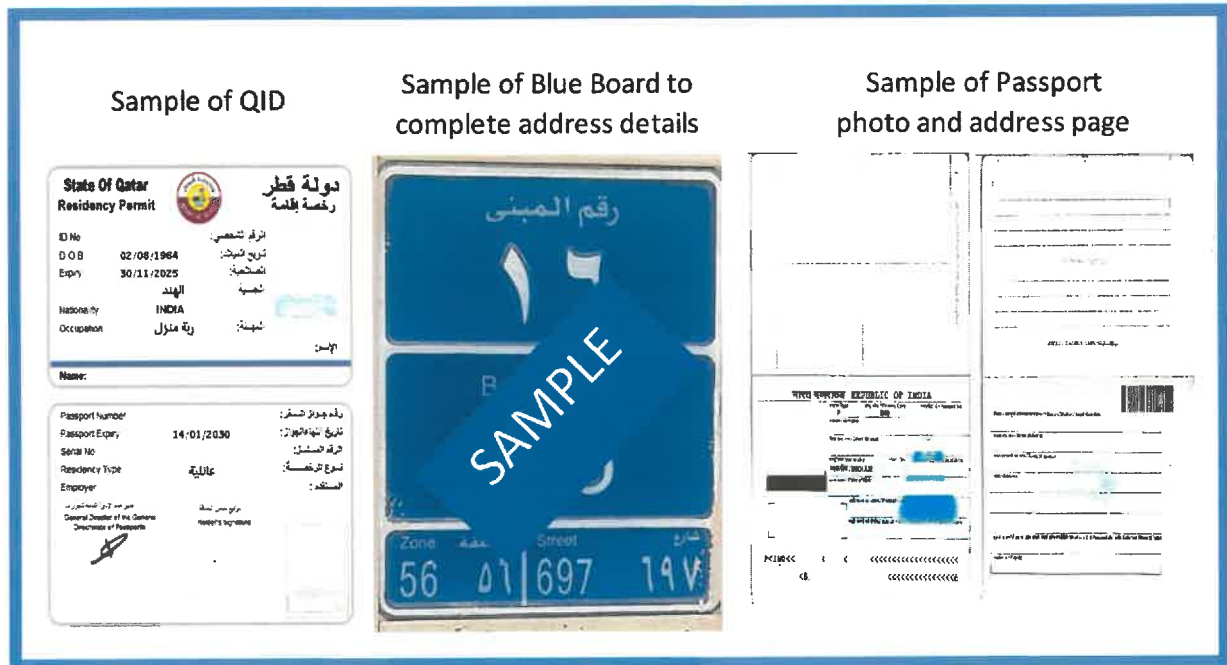
Request for updated Students and Parents Data & Documents

Dear Parents,

Greetings from MES Indian School!

We request all parents to submit the details and clear copies of the following documents for both the student and parents:

- Valid/Renewed Qatar ID (front and back) - (PDF format less than 1 MB)
- Passport (photo and details page) (PDF format less than 1 MB)



National address details such as building no., zone no., street no., and the above requested documents should be submitted **via the form link shared by the class teacher**, not later than **17th September 2025**.

Additionally, we urge you to **review and update your contact and personal details** on the Parents' Portal to ensure you continue receiving important communication from the school.

We appreciate your cooperation and timely response.


HAMEEDA KADAR
PRINCIPAL

To Parents/Students of classes KG I to XII (Morning & Evening Shift)

Copy to: (1) Governing Board (2) Senior Vice Principal (3) V.P. /Head of Boys' Section (4) V.P. / Head of Girls' Section (5) HOS, Junior (6) HOS, K.G. (7) HAI & QM (8) AHOS, Boys' (9) AHOS, Girls' (10) Manager, Admin & Facilities (11) Accounts Manager (12) Transport Manager (13) Safety & Maintenance Engineer (14) Lead System Admin (15) ICT Section (16) Maintenance Supervisor (17) Coordinator, Campus Care & Housekeeping (18) Welfare Dept. (19) Procurement Manager (20) Canteen Supervisor (21) Library (22) Notice Boards.