



**M.E.S INDIAN SCHOOL, DOHA-QATAR**

Ext. Cir. No. 138 /2025-26  
05/01/2026

P.O. Box No. 3453  
Tel: 44572888

**CIRCULAR**

**Sub: Parent-Teacher Meeting (Kindergarten Section)**



**Dear Parents,**

Kindly be informed that the PTM for the Classes KG I & KG II is scheduled for **Saturday, 17<sup>th</sup> January 2026 from 9.00 a.m. to 12.00 noon.**

The meeting aims to discuss your ward's academic performance and overall development.

Parents are kindly requested to meet the respective class teachers and **adhere to the allotted time slots** to ensure the smooth conduct of the PTM.

Students accompanying their parents must be in the *proper school uniform*, which is mandatory.

Your cooperation and participation are highly appreciated, as parent-teacher interaction plays a vital role in supporting the child's progress.

**\*Note: The Accounts Section fee counters will remain open until 2.00 p.m.**

  
**HAMEEDA KADAR**  
Principal

**To: All Parents/ Students of Classes KG-I & KG-II**

**Copy to:** (1) Governing Board (2) Senior Vice Principal (3) V.P. /Head of Boys' Section (4) V.P. / Head of Girls' Section (5) HOS, Junior (6) HOS, KG (7) Headmistress, Eve. (Officiating) (8) HAI & QM (9) AHOS, Boys' (10) AHOS, Girls' (11) Manager, Admin & Facilities (12) Accounts Manager (13) Transport Manager (14) Teacher In-charge (15) Safety & Maintenance Engineer (16) Lead System Admin (17) ICT Section (18) Maintenance Supervisor (19) Coordinator, Campus Care & Housekeeping (20) Welfare Dept. (21) Procurement Manager (22) Canteen Supervisor (23) Library (24) Notice Boards.

**F223, Rev 0 Dated 1 Nov 2009**

**RK/Ext./F**