



M.E.S INDIAN SCHOOL, DOHA-QATAR

Ext./Cir/No/...140...../2025-26
7th January 2026

P.O. Box No. 3453
Tel: 44572888

CIRCULAR

Sub: Parent-Teacher Meeting (Junior Section)



Dear Parents,

Kindly be informed that the PTM for the Classes **I to IV**, Junior Section is scheduled on **Saturday, 24th January 2026** from **9.00 a.m. to 1.00 p.m.**

In order to streamline our Parent-Teacher Meetings and ensure effective communication, parents are kindly requested to arrive for the meeting no later than **12.30 p.m.** Parents who arrive before **12.30 p.m.** will have the opportunity to discuss their wards' performance with the respective teachers until **1.00 p.m.**

Parents will be able to interact with the teachers concerned for a maximum of 5 minutes.

Students accompanying their parents are expected to be dressed in proper school uniform.

Note: The Accounts Section fee counters will remain open until 2:00 p.m.


HAMEEDA KADAR
Principal

To: All Parents /Students of Classes I to IV (Junior Section)

Copy to: (1) Governing Board (2) Senior Vice Principal (3) V.P. /Head of Boys' Section (4) V.P. / Head of Girls' Section (5) HOS, Junior (6) HOS, KG (7) Headmistress, Eve. (Officiating) (8) HAI & QM (9) AHOS, Boys' (10) AHOS, Girls' (11) Manager, Admin & Facilities (12) Accounts Manager (13) Transport Manager (14) Teacher In-charge (15) Safety & Maintenance Engineer (16) Lead System Admin (17) ICT Section (18) Maintenance Supervisor (19) Coordinator, Campus Care & Housekeeping (20) Welfare Dept. (21) Procurement Manager (22) Canteen Supervisor (23) Library (24) Notice Boards.