



M.E.S. INDIAN SCHOOL, DOHA-QATAR

Ext. Cir. 146 /2025-26
11-01-2026

P.O. Box NO. 3453
Tel. No. 44572888

CIRCULAR

SCHOOL FEE PAYMENT - FINAL REMINDER

Dear Parents,

As per the directives of the Ministry of Education and the guidelines mentioned in the School Diary, term-wise fees are to be paid in advance at the beginning of each term. Fee payments can be made at the school fee counters or through online payment via Doha Bank or Commercial Bank.

Despite repeated reminders, it has been observed that some parents have not yet cleared the outstanding fees. We kindly request those concerned to settle the pending amount on or before Thursday, 15th January 2026. Please note that no further extensions will be granted in this regard.

Parents facing difficulty in making immediate payment may opt to submit Post-Dated Cheque(s) (PDC) payable not later than 29th January 2026, subject to school norms and approval.

Your attention is requested to adhere to the below-mentioned Fee Payment Guidelines for all future payments:

Fee Payment: Fee shall be paid in advance at the beginning of each term. Fee will be collected in the fee counters or Online payment through Doha Bank/Commercial Bank. No student shall be allowed to attend classes without fee payment at the beginning of the first term/new academic year. Fee Defaulters shall provide a Post-dated cheque (Own Cheque).

Term 1 - April to July, Term 2 - August to November, Term 3 - December to March

PDC: Date on the post-dated cheque shall be as follows:

Sl. No.	Term Wise Schedule	PDC dates
1.	Term 1 - April to July	on or before 30 th April
2.	Term 2 - August to November	on or before 31 st August
3.	Term 3 - December to March	on or before 31 st December

Thank you for your understanding and cooperation.


HAMEEDA KADAR
PRINCIPAL

To

- 1) Parents/Students of classes KG I to XII (Morning School)
- 2) Parents/Students of classes KG I to VIII (Evening School)

Copy to: (1) Governing Board (2) Senior Vice Principal (3) V.P. /Head of Boys' Section (4) V.P. / Head of Girls' Section (5) HOS, Junior (6) HOS, K.G. (7) Headmistress Evening School (8) HAI & QM (9) AHOS, Boys' (10) AHOS, Girls' (11) Manager, Admin & Facilities (12) Accounts Manager (13) Transport Manager (14) Safety & Maintenance Engineer (15) Lead System Admin (16) ICT Section (17) Maintenance Supervisor (18) Coordinator, Campus Care & Housekeeping (19) Welfare Dept. (20) Procurement Manager (21) Canteen Supervisor (22) Library (23) Notice Boards