



**M.E.S INDIAN SCHOOL, DOHA-QATAR**

Ext. Cir. No. 08 /2026-27  
12/04/2026

P.O. Box No. 3453  
Tel: 44572888

**CIRCULAR**

**Sub: Own Transportation - Instruction**

**Parents are requested to note the following:**

1. Ensure your ward/s reach the school on time regularly.
2. Arrival of students using their own transport,

**The following gates shall be used for dropping the students:**

- a. **Junior Section – Gate no. – 10 & 11**
- b. **Girls' Section – Gate no. – 6, 7, 9 & 10**
- c. **Boys' Section – Gate no. – 2, 3 & 5**

3. All gates will be closed at **6:45 a.m.** and no students will be allowed inside the campus after **6:45 a.m.**
4. Students' daily attendance can be viewed on Home Room Attendance module on the Parent Portal/MES Mobile APP, which confirms the presence of your ward in the class. In case of any discrepancy, kindly notify the class teacher or the Section without any delay.
5. Parents are requested to cooperate with the school rules, regulations and discipline guidelines.
6. Please e-mail your queries/feedback and suggestions on [info@mesqatar.org](mailto:info@mesqatar.org).

  
**HAMEEDA KADAR**

**Principal**

**To: All Parents/ Students of Classes KG-I to XII**

**Copy to:** (1) Governing Board (2) Senior Vice Principal (3) V.P. /Head of Boys' Section (4) V.P. / Head of Girls' Section (5) HOS, Junior (6) HOS, KG (7) Headmistress, Eve. (8) HAI & QM (9) AHOS, Boys' (10) AHOS, Girls' (11) Manager, Admin & Facilities (12) Accounts Manager (13) Transport Manager (14) Teacher In-charge (15) Safety & Maintenance Engineer (16) Lead System Admin (17) ICT Section (18) Maintenance Supervisor (19) Coordinator, Campus Care & Housekeeping (20) Welfare Dept. (21) Procurement Manager (22) Canteen Supervisor (23) Library (24) Notice Boards.

**F223, Rev 0 Dated 1 Nov 2009**

**RK/Ext./F**